

	ARCO RIGHTS APPLICATION FORM	DATE
		__/__/__

MARK WITH A CROSS (X) THE RELATIONSHIP YOU HAVE WITH THE COMPANY:		
Customer <input type="checkbox"/>	Supplier <input type="checkbox"/>	Worker <input type="checkbox"/>
Former employee <input type="checkbox"/>	Candidate <input type="checkbox"/>	Other: _____

HOLDER DATA	
Names:	
Last name:	
Type of document (DNI, Passport or CE):	
Document number:	
Cell phone number:	
Email	
Home:	
District:	
Province:	
Department:	

I am a legal representative ☐

LEGAL REPRESENTATIVE'S DETAILS	
Names:	
Last name:	
Type of document (DNI, Passport, CE):	
Document number:	

In accordance with Law No. 29733 - Personal Data Protection Law, I request:

MARK WITH A CROSS (X) THE ARCO RIGHT YOU WISH TO EXERCISE:		
Information <input type="checkbox"/>	Access <input type="checkbox"/>	Rectification <input type="checkbox"/>
Cancellation <input type="checkbox"/>	Opposition <input type="checkbox"/>	

\*If you wish to request more than one ARCO right, please fill out a separate Application Form for each ARCO right.

**Right to Information:** It allows a person to understand the purpose for which their personal data is being processed; who the recipients are; the existence of the database where the data is stored; the identity and address of the data subject and, where applicable, the data controller; and the retention period for the data.

**Right of Access:** Access intended to obtain from the company the information about oneself stored in the database, as well as that referring to the conditions and generalities of the processing of said information.

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**Right of Rectification:** Action intended to: (i) update your data; (ii) correct any information that is inaccurate, erroneous, or false; and/or (iii) include information in the database. In all cases, you must attach information that supports the justification of the correction.

**Right of Cancellation:** Action of deleting personal information stored in a database because it is no longer necessary or relevant for the purpose for which it was collected, when the processing period has expired, or when the consent granted has been revoked.

**Right of Opposition:** Action to prevent the processing of personal data or to cease it, when the owner has not given his consent or when it is proven that there are well-founded and legitimate reasons related to a specific personal situation that justify it.

TELL US THE DETAILS OF YOUR REQUEST

\*If necessary, provide details of the personal data related to the request.

SIGNATURE: \_\_\_\_\_

Hotel La Princesa guarantees the security and confidentiality of the personal data provided. In accordance with the provisions of Law 29733 - Personal Data Protection Act and its Regulations, the user is informed and gives his or her consent to the incorporation of his or her data into automated and non-automated databases, as well as to the processing thereof, for the purpose of exercising his or her rights.

Hotel La Princesa's Personal Data Protection Policy guarantees the adoption of the necessary technical, organizational, and legal measures to ensure the confidential treatment of said data.

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**Delivery Instructions:**

1. All requested information must be entered in the corresponding spaces.
2. The ARCO Rights Request Form must be attached and sent to the email address [administracion@hotellaprincesa.com.pe](mailto:administracion@hotellaprincesa.com.pe) for your attention.
3. You must present/attach a copy of your identity document.
4. If you have a legal representative, this status must be accredited by attaching a power of attorney with a notarized signature no older than 30 days and a copy of your ID.